

**Department of Management and Financial Services  
Division of Procurement**

**SOLE SOURCE PROCUREMENT**

**SUBJECT:** Water & Sewer Fees for the Adult detention Center (Phase 2)

**BUYER:** Donald R. Legg, CPPO, Purchasing Agent

**CONTRACTOR:** Town of Leesburg

This procurement is being handled as a Sole Source based on this written determination that only one source is practicably available.

The basis for this determination is as follows:

ADC – Phase I water and sewer services and systems maintenance is provided by the Town of Leesburg. The Board of Supervisors has designated the Town of Leesburg as the service provider in this area. Staff is recommending a sole source award for the water and sewer services to the Town of Leesburg. If this award is not made at this time, the County will incur a 4.5% increase in availability fees on July 1, 2008 when rates are anticipated to increase. Pro rata share of improvements also adjusts, on a monthly basis, based on the construction cost index. Therefore a sole source contract for water and sewer fees for the Adult Detention Center (Phase 2) will be awarded to the Town of Leesburg in the amount of \$588,571.

By:   
Purchasing Agent

Date: 6/4/08

Post from 6/4/08 through 6/14/08.